



VOLUNTEER
BÉNÉVOLES
YUKON

VOLUNTEER YUKON
is looking for a
VOLUNTEER MANAGER

Working closely with the Executive Director, this position will be responsible for developing a volunteer matching system between volunteer and volunteer opportunities by using and by improving the two Volunteer Yukon databases; By organizing once a year a volunteer fair; By doing presentations when requested; By developing and implementing the three year funded Northern Strategy Trust Fund **Youth Leadership Program**; By helping people from **Fine Option Program** to do community hours; By helping organization to recognize their volunteers; And by creating a benefits of volunteerism awareness

If you like working with volunteers and you enjoy the challenge of working in a small and fast-paced non-profit organization where you can make a tangible impact on community development and other non-profit organizations – Please contact us at 456-4304 or at executivedirector@volunteeryukon.ca to receive a full job description prior to submitting your application.

Applications must be received in our office at 305 Wood Street by 4:30 pm on March 19, 2010, and can be hand-delivered, mailed, faxed or emailed to:

Volunteer Yukon – ATTN: Hiring Committee

<http://www.volunteeryukon.ca>

Phone: 867-456-4304 Fax: 867-456-4302

Email: executivedirector@volunteeryukon.ca

It is a part time position, 30 hours per week.

We thank all applicants in advance, as only those chosen for an interview will be contacted after the closing date.

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